

INTRODUCTION OF GALJEVICA KINDERGARTEN,

1st COMENIUS project 2012-2014 mobility meeting in Slovenia
Ljubljana, 26th-30th November 2012



Galjevica 35, 1000 Ljubljana, SI-Slovenija
www.vrtec-galjevica.si

Introduction: GALJEVICA KINDERGARTEN

- located on the **south of the capital of Slovenia Ljubljana** and has been operating at **four different locations**.
- **WE ARE A KINDERGARTEN CONSISTING OF 23 FULLY OCCUPIED PLAYROOMS AT FOUR LOCATIONS, WHICH IN A RESPECTFUL MANNER AND WITH COOPERATION CREATE A WARM AND SAFE ENVIRONMENT FOR CHILDREN, PARENTS, AND EMPLOYEES.**
- **OUR EDUCATIONAL WORK IS AIMED AT A CHILD, WHILST IN THE PLANNING AND EVALUATING PROCESSES WE STEM FROM THE NEEDS AND THE DEVELOPMENTAL LEVEL OF A CHILD.**



INTRODUCTION TO GALJEVICA KINDERGARTEN; school year 2012/13

KINDERGARTEN, UNITS, GROUPS, CHILDREN:

- **404 children** (1-6 years) are included into the kindergarten
- **81 employees** (pre-school teachers and assistants, managerial, administrative and technical members of staff).
- **23 sections within 4 units-locations:**
 - 1st age level (1-3 years):8 groups– 123 children,
 - 2nd age level(3-5 years): 15 groups – 291 children,
- The kindergarten is attended by **11 children with special needs.**



THE GALJEVICA KINDERGARTEN IS DISTINGUISHED BY

- **PROFESSIONAL AND DYNAMIC STAFF**
- **CLOSE COOPERATION WITH PARENTS**
- **POSITIVE ATTITUDE TO HEALTH**
- **ECOLOGICAL AWARENESS**
- **CREATIVITY AND INNOVATION**
- **THE EUROPEAN DIMENSION**



Galjevica pre-school houses



UNIT GALJEVICA,
(head office)
Galjevica 35,
1000 Ljubljana.
10 groups,
children's age: 1-6
Working hours:
6.00-17.00



UNIT ORLOVA,
Ob dolenjski
železnici 10,
1000 Ljubljana.
8 groups,
children's age: 1-6
Working hours:
6.00-17.00



Location: RIBNIK
Pot k ribniku 18,
1000 Ljubljana.
3 groups,
children's age: 2-6
Working hours:
6.15-16.45



Location: DOLENJKA
Dolenjska c. 52,
1000 Ljubljana.
2 groups,
children's age: 3-6
Working hours:
6.15-16.30

Kindergarten Galjevica programme

We offer **all-day program**, which includes 9 hours; the working time of the kindergarten is 11 hours.



VISION of Galjevica Kindergarten



Is to enable optimal conditions in which the children could develop their potentials, express their ideas, knowledge, skills, and opinions clearly; develop criticality, creativity and thus become responsible individuals.



Realizing the vision of kindergarten:

Professional workers:

- we determine how we work and what we can change to ensure **greater quality**;
- we **introduce changes into planning** as well as into the implementation of the curricular areas;
- we **include children into planning** the activities as well as into evaluating the performance.
- we dedicate great attention to **outdoor activities**;
- professional and technical staff **cooperate mutually** to achieve better, easier and undisturbed organization of work, life at the kindergarten;
- we **include parents** into the processes of work at the kindergarten (introduction of children into the kindergarten, planning, the implementation of particular activities, fundraising, collecting materials for the educational work; they have responded also as sponsors);
- we **cooperate with the environment, institutions**, societies and clubs, and with organizations;
- we **present our work**, the experience and good practice at professional consultations and seminar meetings;
- primarily we ensure quality-filled implementation of professional work and development of our own expertise.



Galjevica's AIMS

As well as the curricular guidelines and aims we have, within common evaluation, set the following aims:

- Developing **strategies for active inclusion of children** into planning and implementation of activities.
- Developing **communicational skills** of children as well as adults.
- Exercising the culture of peace and non-violence as well as **intercultural dialogue**.
- Learning how to nurture one's own **health** and our common home – planet Earth.

TO ACHIEVE THIS VISION:

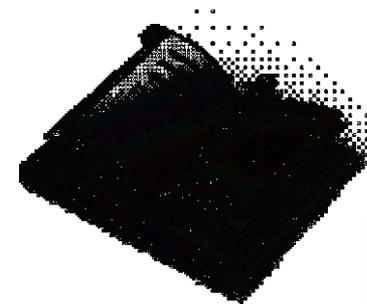
build confidentiality, mutual respect, and pleasant as well as unforgettable memories. We would like to offer the children optimal conditions for developing critical spirit and autonomous judgement, so they could grow into responsible, inquisitive and creative adults.



Management and professional work

Management and professional work at the kindergarten is lead by:

- **PRINCIPAL AND 1 ASSISTANT of PRINCIPAL:** Cooperative management of the kindergarten at 4 houses
- **WORK OF ADVISORY WORKER AND 1 MOBILE SPECIAL EDUCATION TEACHER:** Providing assistance to children, cooperation with kindergarten teachers/parents/advisory work service/other institutions;
- **NUTRITION AND HEALTH-HYGIENE REGIME ORGANIZER**



Professional staff meetings

Professional discussion meetings of kindergarten teachers and the assistants:

organized by units or centrally, at least 10 times in a year (planned in August for the school year). The topic »Comunication« - becoming familiar with methods for active learning of children, developing strategies for inclusion of children into planning, implementation, and evaluating the activities.

The kindergarten teachers' assembly: is convened at least twice in a year.

Groups kindergarten teachers' assemblies: convened once a month and more often if needed.



Role of kindergarten teacher

KINDERGARTEN TEACHER:

Formerly:

integrator of information and knowledge.

Today:

- ensuring active learning of children;
- making plans with children and organizing work as well as observing, recording and evaluating child's activities;
- ensures space and encouraging learning environment, motivates it, and creates open dialogue with children.

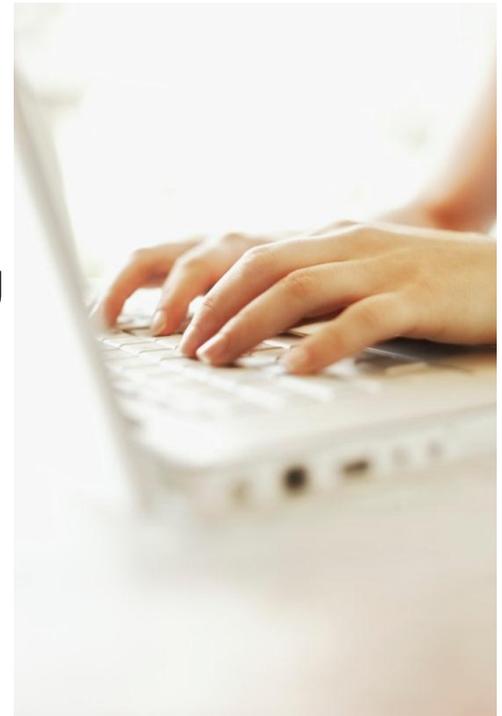
CHILD: is an active partner in planning, implementation, and in evaluation of the program. As an active participant he or she observes, explores, imitates, tests, becomes aware of and solves problems; he or she makes arrangements, describes his or her own accomplishments, verbally expresses his or her own moods, and can use the acquired knowledge and skills in different situations.



Planning and evaluating work

ANNUAL GROUP WORK PLAN AND EVALUATION:

- **AGWPE** are planned by the kindergarten teacher and the assistant together, whilst the sectional ongoing planning involves also children. From the latter **their mutual functioning is transparent**, as well as the specific tasks of each one.
- **EVALUATION**- annual report on the previous year is the starting point for making an annual plan if the work in the next school year is continued within the same group. The on going evaluation of work throughout the year includes: child-kindergarten teacher-assistant and parents.
- European project **SELF-EVALUATION** for quality assurance at work in pre-school education.



Organizing work

- Each section is lead by a kindergarten teacher and his or her assistant. In the groups of the first age level they are both present for 6 hours at the same time, in the groups of the second age level this time is 4 hours. The professional workers within the section plan their vacation and absence from work in separated times.
- In the morning time we combine children groups till 7.30-8.00 a.m., and in the afternoon from 3.30 p.m. onwards.

Meals:

- breakfast **beginning from 8.30 – 9.00**
- lunch **beginning from 12.00 -12.30**
- Afternoon snack time **after 3 p.m.**

Rest of the children is organized in accordance with child's needs.



Activities in kindergarden's year

CULTURAL ACTIVITIES:

- Dramatizations, puppet shows, theatre shows, concerts, a visit to musical school and library;

SPORT ACTIVITIES:

- **Sports program „Small Sunshine“:** attended by all children in the age 2-6 years;
- **Ice skating and swimming:** children 5-6 years old.
- **Sport games Galjevica:** 6th July every year, all children;
- **Exercise lessons:** outdoor or in gyms:

- **Trips**

READING BADGE

OTHER ACTIVITIES:

- **English** (children in sections 4-6 years)
- **Dancing, singing, ...**

PROJECT WORK: ecology, health, etc.



Cooperation with parents

Parental meetings: each group is expected to have two meetings within a school year. The contents of the meetings are topical problems, professional issues, arrangements about the contents of children's lives at the kindergarten, appointment of PTA members, work evaluation, etc.

Parent-teacher discussion hours: once a month and if needed (arranged at parental meetings).

Gradual introduction of children into the kindergarten: parents in agreement with group professional workers participate in introduction of the child.

Informing about the child's kindergarten life and about the educational work within groups: informing the parents takes place at the information corner (boards, web, e-reports, e-info centre) In the health corner there are expert inputs, warnings and notices. The notices are also published on the kindergarten's website: www.vrtec-galjevica.si and send by e-mails.

Workshops and lectures for parents are intended for the topics, agreed at parental meetings, in accordance with topical problems.

SCHOOL FOR PARENTS – discussions about the development and education of pre-school children.

Changing the image of kindergarten, tidying the playgrounds.
THE PTA.



Cooperation with surroundings

- Library;
- Fire brigades– GD Rudnik;
- District communities of Ljubljana Rudnik;
- Elementary Schools Oskarja Kovačiča and Prule;
- Police Station Ljubljana Vič;
- Slovenian association of friends of youth (ZPM) Vič, Moste and City ZPM; Institute for holidays and recreation of children; Sports Agency; Association of leisure-time MT Sports; Tourist Association of Slovenia and CZ;
- ZD (Health Center) Vič in the area of prevention of dental hygiene;
- SVŠ, FACULTY OF EDUCATION in Ljubljana and Koper (assistance with organizing traineeships of secondary school students and university students);
- Other organizations and co-workers and activities partners.

